

Stanwick Neighbourhood Plan Steering Group

Minutes to the meeting held 8th September 2015

Present Nick Peck
 S Kitchener
 Graham Roberts
 Amanda Michel
 Sue Bister
 Bob Bister
 Dave Munday
 Jenny Hodgson

Note: all actions will be detailed at the end of these minutes.

1. Apologies for absence

Apologies were received from Sylvia Glanville Hughes and Mark Partrick

2. Review actions points from the meeting held 18th August 2015

There were no actions for report.

3. Report following meeting with Mike Burton at ENC re Neighbourhood Plan progress

JLH reported that Mike had no concerns with the way the Neighbourhood Plan was progressing.

The group discussed what needed to be done to be ready for final stages of the plan process.

4. Transport survey/report : options

The group considered what would be required to undertake evidence gathering for a traffic survey/report. It was agreed that work would continue and after the public consultation on 7th November the group would evaluate whether there was sufficient evidence to support proposed policies.

It was agreed that traffic and parking congestion were issues important to the residents of Stanwick.

To undertake parking congestion evidence gathering, additional volunteers would be required.

5. Policies

The need to finalise the proposed policies was discussed. The policies need to be agreed by the next meeting so that they can be referred to East Northamptonshire Council for an opinion prior to the printing being ordered for the public consultation.

It was noted that after the consultation event it is likely that some policies would be re-fined, added to or possibly deleted.

It was also agreed that residents should be given the opportunity to add policies or policy areas. The group will need to decide if those policies suggested at the event are appropriate for a Neighbourhood Plan and whether there is sufficient evidence to support such a policy.

6. Next meeting

6th October 2015, 7.15pm in the Committee Room of the village hall.

Action Plan arising from meeting held 8th September 2015

Action	Who	By when
Think of potential policies and email suggestions as and when to Nick for collation	All	Immediate and on going
Go through example policies and identify those that could have potential for Stanwick. Let Nick know asap	All	Immediate and on going
Look at what we are doing to make sure there isn't a topic area that has been overlooked that we would regret not having a policy on once the plan is complete	All	Immediate and on going
Go through the plan schedules from Nick to identify what the next steps are and how they could be achieved.	All	
Draft possible infrastructure policies and forward to Nick	DM	23 Sept
Collate available traffic data that can be published	DM	23 Sept
Review available traffic data that the Parish Council holds	JLH	23 Sept
Make enquiries about extending the SID licence to capture traffic volume data on additional roads	JLH	23 Sept
Discuss the insurance implications of the parking congestion survey with the PC's insurers	JLH	23 Sept