

Stanwick Neighbourhood Plan Steering Group

**Minutes to the meeting held 6<sup>th</sup> October 2015**

Present            Nick Peck  
                      Sue Kitchener  
                      Graham Roberts  
                      Sue Bister  
                      Bob Bister  
                      Dave Munday  
                      Jenny Hodgson

Note: all actions will be detailed at the end of these minutes.

1. Apologies for absence

Apologies were received from Sylvia Glanville Hughes and Amanda Michel

2. Review actions points from the meeting held 8<sup>th</sup> September 2015

The action plan was reviewed.

3. Approval of policies for consultation

It was agreed that the draft policies in circulation would form the basis of the consultation.

4. Parking survey methodology

It was agreed to attempt the survey in the October half term and that the data capture should be simplified.

5. Arrangement for consultation event

The arrangements for the event were discussed. It was agreed that the event should run between 10-2pm

6. Next meeting

The next meeting will be held on 10<sup>th</sup> November 2015