

Stanwick Neighbourhood Plan Steering Group

Minutes to the meeting held 23rd February 2016

Present Nick Peck
 Sue Kitchener
 Bob Bister
 Sue Bister
 Dave Munday
 Jenny Hodgson
 Graham Roberts

Note: all actions will be detailed at the end of these minutes.

1. Apologies for absence

Apologies were received from Mark Partrick, Sylvia Glanville-Hughes and Amanda Michel

2. Review of actions points from the meeting held 2nd February 2016

The action points were reviewed.

3. Update on the Screening Reports

The Habitat Regulation Assessment (HRA) screening report and the Strategic Environment Assessment (SEA) screening report have been submitted to East Northamptonshire Council. East Northamptonshire Council will forward them to the relevant consultees.

It is not expected that the consultee's comments will necessitate a change in the policies.

4. Draft Neighbourhood Plan & the Infrastructure section

A number of formatting issues were identified. It was suggested that the capacity of secondary schools should be investigated and if appropriate referenced in the Infrastructure section.

Revised wording for the Infrastructure policy was agreed.

5. Consultation feedback form

The feedback form was circulated and the way in which the data would be collated was discussed.

It was agreed that each household should receive a copy of the Plan document and a feedback form together with an accompanying letter. This will be delivered in an envelope. A thousand copies of the consultation form should be printed.

Feedback forms can be completed in paper form or submitted electronically. Dave Munday will collate all the feedback forms as an ongoing process during the consultation period.

Collection points for the feedback form will be the post office and the village hall.
SVRG to be asked whether they can assist with delivering them.

6. Review of the Transport Report

The report was reviewed.

7. Date of next meeting

The next meeting will be on Thursday 10th March 2016